

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, July 20, 2020
PAGE 1

The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via Teleconference were:

Mary Guthrie, President	Ashley Miller, Administration Manager
Matt Pope, Secretary	Frank Strong, Operations and Maintenance Manager
Allan Cunningham, Member	Bryce Dorr, Capital Projects Supervisor
John Edwards, Member	Dena Egenhoff, Water Conservation/PR Specialist
Brad Brooks, Director	Lynn Butts, Accounting Supervisor
Elizabeth Lance, Board Attorney	Erin Lamb, Executive Admin. Assistant
Bruce Hattig, Engineering/Water Resource Manager	Dan Mummert, Trihydro Corp
Matt Buelow, Water Reclamation Manager	Keith Zabka, Mechanical Systems Inc
Clint Bassett, Water Treatment Manager	Jordan Evans, CLC GIS
Kathy Kellner, Human Resource Manager	

The Board approved by consent agenda:

- The minutes of the regular board meeting held June 15, 2020.
- Amendment to City Contract No. 4389 for Risk Management Administrative Services.
- Director to execute one (1) information sharing agreement with Cheyenne LEADS.

The Board approved the financial statements for month-end June 30, 2020 as presented. The Board approved the vouchers for payment.

The Board approved the City's acceptance of the Prairie Avenue and Frontier Mall Drive Intersection Improvements Project bid from Simon Contractors in the amount of \$203,751.40, contingent on City Council approval.

The Board approved the Director to sign the CLCGISC MOU providing the BOPU with access to the ESRI software and support through January 2024 at the tiered costs provided.

The Board approved the Candidate Interview Relocation Expense & Reimbursement Policy.

The Board meeting adjourned into Executive Session at approximately 3:45 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405 (a) (iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.).

The Board meeting adjourned at approximately 4:30 p.m.