

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, August 17, 2020
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Matt Buelow
Matthew Pope	Bruce Hattig
John Edwards	Kathy Kellner
Allan Cunningham	Ashley Miller
Keith Zabka	Frank Strong
Brad Brooks	Dena Egenhoff
Clint Bassett	Erin Lamb
	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
July 20, 2020 — Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. CA Minutes/Meetings/Proclamations/Presentations:

1. Approve the Minutes of the Regular Board Meeting held July 20, 2020
2. Sign the Minutes of the Regular Board Meeting held July 20, 2020
3. Announcement of Upcoming Monthly Board Meeting: Monday, September 21, 2020
4. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end July 31, 2020
2. Vouchers:

7/31/2020	\$2,116,738.74	Vouchers, Garbage Collections
7/31/2020	548,460.55	Payroll
8/17/2020	974,167.48	Vouchers, Garbage Collections
8/17/2020	2,141,871.43	Vouchers
3. Investments of Cash: – 07/01/2020-07/31/2020
None

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email

prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

CA

1. Approval for the Director to execute one (1) information sharing agreement with Wood Environment and Infrastructure Solutions, Inc.
- CA 2. Approval for the Director to execute Outside User Water and Sewer Services Agreement with SJT, LLC., Tracts 21, 22 and 23, Green Subdivision, Third Filing subject to review and approval by the Governing Body of the City of Cheyenne.
- CA 3. Approval for the Director to sign the Common Water and Sewer Services Agreement with Pouppirt Properties, LLC., the current owner of 2201 Morrie Avenue Cheyenne, Wyoming 82009.
4. Approval of BOPU Resolution 2020-08 re-appropriating funds for the Fiscal Year 2021 for the Water and Sewer Enterprise fund budget as presented.
5. Approval to award the service contract for chlorine scrubber maintenance and recharge to Integrity Municipal Systems for the base bid amount as presented.
6. Approval to submit a request to the Wyoming State Loan and Investment Board to amend Drinking Water State Revolving Loan #133 for the City of Cheyenne Hydroelectric Generation Facility Project as presented.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status – Ashley Miller, Administration Manager
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc. – Ashley Miller, Administration Manager

3. REPORTS (Informational items only)

- A. Director
 1. Report
 - 2.
- B. Administration
 1. Manager's Report
 2. Water Conservation/PR Report
- C. Engineering
 1. Manager's Report
 - 2.
- D. Human Resources
 1. Manager's Report

2.

E. Operations & Maintenance

1. Manager's Report
- 2.

F. Water Reclamation

1. Manager's Report
- 2.

G. Water Treatment

1. Manager's Report
- 2.

4. OTHER BUSINESS

A.

5. EXECUTIVE SESSION

A. Legal Matters:

- 1.
- 2.
- 3.

B. Real Estate:

- 1.
- 2.

C. Personnel Matters:

- 1.
- 2.