

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, September 21, 2020
South Lions Park Picnic Shelter
Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Matt Buelow
Matthew Pope	Bruce Hattig
John Edwards	Kathy Kellner
Allan Cunningham	Ashley Miller
Keith Zabka	Frank Strong
Brad Brooks	Dena Egenhoff
Clint Bassett	Erin Lamb
	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
August 17, 2020 — Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- CA
1. Approve the Minutes of the Regular Board Meeting held August 17, 2020
 2. Sign the Minutes of the Regular Board Meeting held August 17, 2020
 3. Announcement of Upcoming Monthly Board Meeting: Monday, October 19, 2020
 4. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end August 31, 2020
2. Vouchers:

8/31/2020	\$ 67,936.53	Utilities and Refunds
8/31/2020	957,930.35	Loan Payments
8/31/2020	545,370.47	Payroll
9/21/2020	1,718,637.13	Vouchers
3. Investments of Cash: – 08/01/2020-08/31/2020
None

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email

prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approval for items presented to be listed as salvage and allow items to be auctioned or bid per Wyo. Stat. §15-1-112.
- CA 2. Approval of award to Veris Environmental for the Dry Creek Water Reclamation Plant Digester Cleanout Project (Project #2020RPR01).
- CA 3. Approval to authorize the Director to sign the Contract between Wyoming Department of Health and the City of Cheyenne Board of Public Utilities.
- CA 4. Approval of resolution authorizing the Director to execute all related documents for the submittal of a request to the Wyoming State Loan and Investment Board to amend Drinking Water State Revolving Loan #133 for the City of Cheyenne Hydroelectric Generation Facility Project.
- CA 5. Approval for authorizing the Director to enter into a memorandum of understanding with the US Forest Service Medicine Bow-Route National Forests and Thunder Basin Nation Grassland to cooperatively manage vegetations within and near Cheyenne’s watersheds.
- CA 6. Approval for authorizing the Director to enter into a memorandum of understanding with the Wyoming State Forestry Division to implement Good Neighbor Authority Projects within and near the Board watersheds on the Medicine Bow National Forest.
- CA 7. Approval of deductive change order with Aztec Construction and approval of release of retainage to Aztec Construction for the 2019 Water Rehabilitation Project.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status – Ashley Miller, Administration Manager
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc. – Ashley Miller, Administration Manager

3. REPORTS (Informational items only)

- A. Director
 1. Report
 - 2.
- B. Administration
 1. Manager’s Report
 2. Water Conservation/PR Report

- C. Engineering
 - 1. Manager's Report
 - 2.

- D. Human Resources
 - 1. Manager's Report
 - 2.

- E. Operations & Maintenance
 - 1. Manager's Report
 - 2.

- F. Water Reclamation
 - 1. Manager's Report
 - 2.

- G. Water Treatment
 - 1. Manager's Report
 - 2.

4. OTHER BUSINESS

A.

5. EXECUTIVE SESSION

A. Legal Matters:

- 1.
- 2.
- 3.

B. Real Estate:

- 1.
- 2.

C. Personnel Matters:

- 1.
- 2.