

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, September 21, 2020
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. South Lions Park Picnic Shelter, Cheyenne, Wyoming.

Present were:

Mary Guthrie, President	Kathy Kellner, Human Resources Manager
Matthew Pope, Secretary	Bryce Dorr, Capital Projects Supervisor
Keith Zabka, Member	Dena Egenhoff, Water Conservation/PR Specialist
Allan Cunningham, Member	Jason Land, Safety/Security Officer
Brad Brooks, Director	Lynn Butts, Accounting Supervisor
Bruce Hattig, Engineering/Water Resource Manager	Erin Lamb, Executive Admin. Assistant
Matt Buelow, Water Reclamation Manager	Phil Stump, HDR
Elizabeth Lance, Board Attorney (Teleconference)	Darin Westby, WY State Parks/Cultural Resources
Clint Bassett, Water Treatment Manager	Misha Westby, Wyoming Attorney General Office
Ashley Miller, Administration Manager	
Frank Strong, Operations and Maintenance Manager	

The Board approved by consent agenda:

- The minutes of the regular board meeting held August 17, 2020.
- Items presented to be listed as salvage and allow item to be auctioned or bid per Wyo. Stat. §15-1-112.
- Award to Veris Environmental for the Dry Creek Water Reclamation Plant Digester Cleanout Project.
- Director to sign the Contract between Wyoming Department of Health and the City of Cheyenne Board of Public Utilities.
- Resolution authorizing the Director to execute all related documents for the submittal of a request to the Wyoming State Loan and Investment Board to amend Drinking Water State Revolving Loan #133 for the City of Cheyenne Hydroelectric Generation Facility Project.
- Director to enter into a memorandum of understanding with the US Forest Service Medicine Bow-Route National Forests and Thunder Basin Nation Grassland to cooperatively manage vegetations within and near Cheyenne's watersheds.
- Director to enter into a memorandum of understanding with the Wyoming State Forestry Division to implement Good Neighbor Authority Projects within and near the Board watersheds on the Medicine Bow National Forest.
- Deductive change order with Aztec Construction and release of retainage to Aztec Construction for the 2019 Water Rehabilitation Project.
- Director to enter into a memorandum of understanding with the Wyoming Department of State Parks and Cultural Resources to conduct cheat grass assessment, mitigation, and restoration in Curt Gowdy State Park.

The Board approved the financial statements for month-end August 31, 2020 as presented. The Board approved the vouchers for payment.

The Board meeting adjourned at approximately 3:45 p.m.