

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
TUESDAY, JANUARY 19, 2021  
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1<sup>st</sup> Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via Teleconference were:

Mary Guthrie, President	Frank Strong, Engineering & Water Resource Manager
Matthew Pope, Secretary	Kathy Kellner, Human Resources Manager
John Edwards, Member	Elizabeth Lance, Board Attorney
Keith Zabka, Member	Bryce Dorr, Capital Projects Supervisor
Allan Cunningham, Member	Lynn Butts, Accounting Supervisor
Brad Brooks, Director	Erin Lamb, Executive Administrative Assistant
Matt Buelow, Water Reclamation Manager	Mayor Patrick Collins, City of Cheyenne
Clint Bassett, Water Treatment Manager	Derrick Thompson, Trihydro
Ashley Miller, Administration Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held December 21, 2020.
- Release of Retainage to Mechanical Systems, Inc. for the 2019 Sewer Rehabilitation Project, subject to the successful completion of W.S. 16-6-116 advertisement period.

The Board approved the financial statements for month-end December 31, 2020 as presented. The Board approved the vouchers for payment.

The Board meeting adjourned into Executive Session at approximately 3:30pm to discuss personnel matters under Wyoming State Statutes W.S. 16-4-405 (a) (ii) (Consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session the governing body may deliberate on its decision in executive sessions.)

President Guthrie called for a motion to adjourn Executive Session and return to Regular Session. John Edwards moved to adjourn Executive Session and Allan Cunningham seconded. The motion carried.

Following Executive Session, it was noted that no action was taken.

The Board meeting adjourned at approximately 3:45 p.m.