

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
TUESDAY, February 16, 2021  
PAGE 1

The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1<sup>st</sup> Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via Teleconference were:

Mary Guthrie, President	Kathy Kellner, Human Resources Manager
Matthew Pope, Secretary	Elizabeth Lance, Board Attorney
John Edwards, Member	Bryce Dorr, Capital Projects Supervisor
Keith Zabka, Member	Lynn Butts, Accounting Supervisor
Allan Cunningham, Member	Erin Lamb, Executive Administrative Assistant
Brad Brooks, Director	Representatives from AVI
Matt Buelow, Water Reclamation Manager	Representatives from PEI Wyoming
Clint Bassett, Water Treatment Manager	Representatives from Oftedal Construction
Ashley Miller, Administration Manager	Representatives from Wenck
Frank Strong, Engineering & Water Resource Manager	Representatives from CivilWorx
Doug Calhoun, Operations & Maintenance Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held January 19, 2021.
- The Information Sharing Agreement with Ayres Associates and that all future agreements can be approved by the Engineering Manager and Director without presentation and approval by the Board.
- The Agreement for Common Water and Sewer Service Connection between the Board and Cottonwood Creek Independent Living, LLC. For Aspen Creek Block 1, Lot 1.
- The Agreement for Common Water and Sewer Service Connection between the Board and Northland Holdings LLC. For Lots 1 & 2, Block 1, Stanfield Addition, 5<sup>th</sup> Filing (pending).
- The Agreement for Common Water and Sewer Service Connection between the Board and Northland Holdings LLC. For Lots 3 & 4, Block 1, Stanfield Addition, 5<sup>th</sup> Filing (pending).
- The Agreement for Common Water and Sewer Service Connection between the Board and Northland Holdings LLC. For Lots 5 & 6, Block 1, Stanfield Addition, 5<sup>th</sup> Filing (pending).

The Board approved the financial statements for month-end January 31, 2021 as presented. The Board approved the vouchers for payment.

The Board approved an increase in the BOPU portion of the project, the Director to sign a revised development agreement with Tru Grit to allow the project to move forward, and associated budget transfers as presented for the Allison Draw South Interceptor project.

The Board approved the award for the Sherard Hydroelectric Generation Facility Project including base bid plus all three (3) alternates to PEI Wyoming, LLC.

The Board meeting adjourned at approximately 4:00 p.m.