

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, June 21, 2021
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

| | |
|------------------|-----------------|
| Mary Guthrie | Matt Buelow |
| Matthew Pope | Kathy Kellner |
| John Edwards | Ashley Miller |
| Allan Cunningham | Frank Strong |
| Keith Zabka | Doug Calhoun |
| Brad Brooks | Erin Lamb |
| Clint Bassett | Elizabeth Lance |

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
May 17, 2021 — Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- CA
1. Approve the Minutes of the Regular Board Meeting held May 17, 2021
 2. Sign the Minutes of the Regular Board Meeting held May 17, 2021
 3. Announcement of upcoming Employee Meeting/BBQ: Thursday, July 15, 2021
 4. Announcement of upcoming Regular Board meeting: Monday, July 19, 2021
 5. Introduction of Attendees at the Meeting
 6. Re-Appointment of Mary Guthrie and Matthew Pope to Board of Directors

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end May 31, 2021
2. Vouchers:

| | | |
|------------|---------------|-----------------------|
| 05/28/2021 | \$ 405,469.21 | Utilities and Refunds |
| 05/28/2021 | 539,302.04 | Payroll |
| 06/21/2021 | 850,694.87 | Vouchers |
| 06/21/2021 | 12,094.11 | Card Services |
3. Investments of Cash: – 05/01/2021-05/31/2021
None

Staff's recommendation is to accept the financial statements as presented and to

approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Award the chemical supplier contract for chlorine to DPC Industries, Inc. in the amount of \$0.3935 per pound.
- CA 2. Award the chemical supplier contract for ferric sulfate to Chemtrade Chemicals US LLC in the amount of \$0.1495 per pound.
- CA 3. Award the chemical supplier contract for Pond 3 polymer to Brenntag Pacific in the amount of \$2.19 per pound.
- CA 4. Award the chemical supplier contract for soda ash to Thatcher Company, Inc. in the amount of \$0.14 per pound.
- CA 5. Award the chemical supplier contract for cationic polymer to Brenntag Pacific in the amount of \$0.59 per pound.
- CA 6. Approve and authorize the Director to sign the Common Water and Sewer Services Agreement with Mead Lumber, LCC, the current owner of 2720 Cribbon Avenue and Tru-Grit Land Development, LLC, the current owners of Lot 8, Block 1, Harmony Valley 1st Filling.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status – Ashley Miller, Administration Manager
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc. – Ashley Miller, Administration Manager

3. REPORTS (Informational items only)

- A. Director
 - 1. Report
 - 2.
- B. Administration
 - 1. Manager's Report
 - 2.
- C. Engineering & Water Resources
 - 1. Manager's Report
 - 2.
- D. Human Resources
 - 1. Manager's Report
 - 2.

- E. Operations & Maintenance
 - 1. Manager's Report
 - 2.
- F. Water Reclamation
 - 1. Manager's Report
 - 2.
- G. Water Treatment
 - 1. Manager's Report
 - 2.

4. OTHER BUSINESS

A.

5. EXECUTIVE SESSION

- A. Legal Matters:
 - 1.
 - 2.
- B. Real Estate:
 - 1.
 - 2.
- C. Personnel Matters:
 - 1.
 - 2.