

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, September 20, 2021
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Elizabeth Lance, Board Attorney
Matthew Pope, Secretary	Bryce Dorr, Capital Projects Supervisor
John Edwards, Member	Nick Dennis, Water Treatment Plant Supervisor
Keith Zabka, Member	Lynn Butts, Accounting Supervisor
Allan Cunningham, Member	Sarah Bargsten, Water Conservation Specialist
Brad Brooks, Director	Jason Land, Safety & Security Officer
Matt Buelow, Water Reclamation Manager	Erin Lamb, Administrative/Public Affairs
Ashley Miller, Administration Manager	Pete Laybourn, Cheyenne City Council Member
Doug Calhoun, Operations & Maintenance Manager	Loren Eldridge-Looker, TriHydro
Kathy Kellner, Human Resources Manager	Wendy Reighard

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held August 16, 2021.
- Award for FY 2022 Vehicle Bids to Spradley Barr Motors for three (3) vehicles as presented.
- Common Water & Sewer Service Agreement with Ketan Y. Chand and Wendy Reighard for the property located at 1115 West 29th St, Lots 5 and 6, Block 3, Residence Park Addition.

The Board approved the financial statements for month-end August 31, 2021 as presented. The Board approved the vouchers for payment.

The Board approved BOPU Resolution 2021-07 re-appropriating funds for the Fiscal Year 2022 for the Water and Sewer Enterprise fund budget as presented.

The Board approved the transfer of ownership of mains to WAFB contingent on the installation of new water meters at the connection points as presented.

The Board approved apply for funding not to exceed \$3.8 Million for the Crystal Bypass Pipeline project, and four (4) associated resolutions presented.

The Board approved contract amendment number four to the professional services agreement for Trihydro Corp. for a detailed baseline study of the Hog Park Tunnel.

The Board approved moving the GIS Supervisor and the Network Systems Administrator positions from Grade Level 50 to Grade Level 51 effective immediately.

The Board meeting adjourned into Executive Session at approximately 4:00 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.) and to discuss personnel matters under Wyoming State Statutes W.S. 16-4-405 (a) (ii) (Consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session the governing body may deliberate on its decision in executive sessions.). The Board approved the Director's review as presented.

The Board meeting Executive Session adjourned at approximately 4:45 p.m.