

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, November 15, 2021
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Bryce Dorr, Capital Projects Supervisor
Matthew Pope, Secretary	Lynn Butts, Accounting Supervisor
John Edwards, Member	Nick Dennis, Water Treatment Plant Supervisor
Keith Zabka, Member	Kent Loader, Quality Control Supervisor
Allan Cunningham, Member	Sarah Bargsten, Water Conservation Specialist
Brad Brooks, Director	Jason Land, Safety & Security Officer
Matt Buelow, Water Reclamation Manager	Erin Lamb, Administrative/Public Affairs
Ashley Miller, Administration Manager	Pete Laybourn, Cheyenne City Council Member
Doug Calhoun, Operations & Maintenance Manager	Bruce Perryman, AVI
Kathy Kellner, Human Resources Manager	Hank Bailey, Polo Ranch
Frank Strong, Eng. & Water Resources Manager	Jim Hearne, Polo Ranch
Elizabeth Lance, Board Attorney	Betsy Graham, Polo Ranch
Keith Burrton, Burrton Law Firm	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held October 18, 2021.
- Release of retainage to Aztec Construction Co. Inc. in the amount of \$441,755.19 for the 2020 Water Rehabilitation Project, subject to the successful completion of W.S. 16-6-116 advertisement period.
- Approval for the Director to sign the Outside User Agreement with Dean Bryne, contingent on the City of Cheyenne City Council Approval.

The Board approved the financial statements for month-end October 31, 2021 as presented. The Board approved the vouchers for payment.

The Board approved allowing the Director to enter a contract with an A+ provider that offers the most competitive rates. Rate comparisons and selection will be provided to Board Members at the December Board Meeting. This will allow open enrollment to begin at the end of November and first part of December to ensure a January 1, 2022 effective date.

The Board approved the reimbursement payment to Tru-Grit in the amount of \$1,157,065.82 for the Allison Draw South Interceptor Project, Manhole A-1 through A-6.

The Board approved entering into a service agreement with Thermo Electron North America LLC for maintenance services on the IC and ICP-MS for \$31,900.39 per year for 3 years conditional upon legal approval of the terms and conditions in the service agreement.

The Board approved the submission of a letter to the Wyoming Water Development Office regarding an agreement to purchase municipal water per Wyoming permit No. 609R Pathfinder Dam and Reservoir.

The Board meeting adjourned into Executive Session at approximately 4:15 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

The Board meeting Executive Session adjourned at approximately 4:40 p.m. and returned to Regular Session.

PRELIMINARY – UNDER IN-HOUSE REVIEW

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The Board approved BOPU Attorney to work with Polo Ranch representatives regarding the proposed request.

The Board meeting Executive Session adjourned at approximately 4:45 p.m.