

AGENDA FOR BOARD MEETING  
City of Cheyenne Board of Public Utilities  
Tuesday, January 18, 2022  
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building  
1<sup>st</sup> Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming  
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Matt Buelow
Matthew Pope	Kathy Kellner
John Edwards	Ashley Miller
Allan Cunningham	Frank Strong
Keith Zabka	Doug Calhoun
Brad Brooks	Erin Lamb
Clint Bassett	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:  
December 20, 2021 — Regular Meeting  
Voucher List for Approval  
Financial and Supplementary  
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- CA
1. Approve the Minutes of the Regular Board Meeting held December 20, 2021
  2. Sign the Minutes of the Regular Board Meeting held December 20, 2021
  3. Announcement of upcoming Regular Board meeting: **Tuesday, February 22, 2022**
  4. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end December 31, 2021
2. Vouchers:

12/31/2021	\$652,563.54	Utilities and Refunds
12/31/2021	624,412.93	Payroll
01/18/2022	87,423.92	Vouchers
3. Investments of Cash: – 12/01/2021-12/31/2021

12/06/2021	\$1,750,000.00	Transfer from ANB Operating Account to Wyostar I Account
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Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via

email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

1. Approve revisions to Chapter 13 Public Services of the Code of the City of Cheyenne Wyoming subject to final approval, through City Ordinance, by the City Governing Body and the EPA after their public comment period.
2. Approve award for the Unified Groundwater Hydrogeologic Model project to Wood Environment and Infrastructure Solutions in the amount of \$442,554.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status – Ashley Miller, Administration Manager
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc. – Ashley Miller, Administration Manager

3. REPORTS (Informational items only)

- A. Director
  1. Report
  - 2.
- B. Administration
  1. Manager's Report
    - a. Weather & Drought Summary
  - 2.
- C. Engineering & Water Resources
  1. Manager's Report
  - 2.
- D. Human Resources
  1. Manager's Report
  - 2.
- E. Operations & Maintenance
  1. Manager's Report
  - 2.
- F. Water Reclamation
  1. Manager's Report
  - 2.
- G. Water Treatment
  1. Manager's Report
  - 2.

4. OTHER BUSINESS

A.

B.

5. EXECUTIVE SESSION

A. Legal Matters:

1.

2.

B. Real Estate:

1.

2.

C. Personnel Matters:

1.

2.