

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
Tuesday, February 24, 2022  
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1<sup>st</sup> Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Elizabeth Lance, Board Attorney
John Edwards, Member	Bryce Dorr, Capital Projects Supervisor
Keith Zabka, Member	Lynn Butts, Accounting Supervisor
Allan Cunningham, Member	Sarah Bargsten, Water Conservation Specialist
Brad Brooks, Director	Jason Land, Safety & Security Officer
Matt Buelow, Water Reclamation Manager	Erin Lamb, Administrative/Public Affairs
Doug Calhoun, Operations & Maintenance Manager	Pete Laybourn, Cheyenne City Council Member
Frank Strong, Eng.& Water Resources Manager	Bradley Bowen - Public Attendee
Clint Bassett, Water Treatment Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held January 18, 2022.
- Outside User Water and Sewer Services Agreement with Dean Byrne, Lot 3, Energy Park One, subject to review and approval by the Governing Body of the City of Cheyenne.

The Board approved the financial statements for month-end January 31, 2022 as presented. The Board approved the vouchers for payment.

The Board approved release of retainage to Mechanical Systems Inc. in the amount of \$44,989.94 for Schedule 2 of the 2020 Sewer Rehabilitation Project, subject to the successful completion of W.S. 16-6-116 advertisement period.

The Board approved to amend the chemical supplier contract with DPC Industries, Inc. to increase the rate for chlorine to \$0.5885 per pound.

The Board approved reimbursement in the amount of \$22,437.77 to WJE, LLC for the oversize water main constructed in the Saddle Ridge Subdivision.

The Board approved partial release of retainage to RN Civil Construction on the amount of \$68,023.25 for the Dry Creek Water Reclamation Facility Dewatering Improvements Project, subject to the successful completion of W.S. 16-6-116 advertisement period.

The Board approved to award the FY2021 Water Projects to Aztec Construction in the amount of \$2,479,633.30.

The Board approved the agreement with McGee, Hearne & Paiz LLP to continue to provide financial and compliance auditing for the fiscal year ending June 30, 2022 and authorize the Director to sign the Professional Services Agreement. Subject to Attorney and Governing Body Approval.

The Board meeting adjourned at approximately 4:00 p.m.