

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
Monday, May 16, 2022  
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1<sup>st</sup> Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Bryce Dorr, Capital Projects Supervisor
Matthew Pope, Secretary	Lynn Butts, Accounting Supervisor
Keith Zabka, Member	Dennis Graham, Support Services Supervisor
Allan Cunningham, Member	Vicki Dowdy, Compliance Supervisor
Brad Brooks, Director	Nathaniel Kaufhold, IPP Coordinator
Clint Bassett, Water Treatment Manager	Jacob Ward, IPP Specialist
Brad Bowen, Administration Manager	Sarah Bargsten, Water Conservation Specialist
Matt Buelow, Water Reclamation Manager	Erin Lamb, Administrative/Public Affairs
Frank Strong, Eng. & Water Resources Manager	Marcus Krall, HDR
Kathy Kellner, Human Resources Manager	Public Attendee - TriHydro
Elizabeth Lance, Board Attorney	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held April 18, 2022.
- The minutes of the Special Board Meeting held April 25, 2022.
- Discharge and extinguish the uncollectible accounts from accounts receivable in the amount of \$28,499.04 as presented.
- Amendment number six to the Professional Services Agreement (PSA) with NOVO benefits and authorization for the Director to sign the agreement.
- Service Agreement with Rocky Mountain Reserve for flexible spending account upon final review and approval from BOPU Attorney, and authorization for the Director to sign agreement.

The Board approved the financial statements for month-end April 30, 2022 as presented. The Board approved the vouchers for payment.

The Board approved to award the 2022-2027 Underground Utility Locating Services contract to the Locators, LLC., including their alternate price proposals.

The Board meeting adjourned into Executive Session at approximately 4:15 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.) No action was taken.

The Board meeting Executive Session adjourned at approximately 4:30 p.m.