

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Tuesday, June 21, 2022
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Clint Bassett
Matthew Pope	Matt Buelow
John Edwards	Kathy Kellner
Allan Cunningham	Frank Strong
Keith Zabka	Doug Calhoun
Brad Brooks	Erin Lamb
Brad Bowen	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
May 16, 2022 — Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- | | |
|----|--|
| CA | 1. Approve the Minutes of the Regular Board Meeting held May 16, 2022 |
| CA | 2. Sign the Minutes of the Regular Board Meeting held May 16, 2022 |
| | 3. Announcement of upcoming Employee BBQ: Thursday, July 14, 2022 |
| | 4. Announcement of upcoming Regular Board Meeting: Monday, July 18, 2022 |
| | 5. Introduction of Attendees at the Meeting |

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

- | | | |
|--|--------------|---------------------|
| 1. Financial Statements as of Month-end May 31, 2022 | | |
| 2. Vouchers: | | |
| 05/31/2022 | \$765,114.07 | Utilities & Refunds |
| 05/31/2022 | \$582,189.10 | Payroll |
| 05/31/2022 | \$156,397.44 | Vouchers |

3. Investments of Cash: – 05/01/2022-05/31/2022
None

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approve entering into a second chemical supplier agreement with Harcros Chemicals for soda ash at a rate of \$0.193 per pound for a term of 1 year.
- CA 2. Approve amending the chemical supplier agreement with Airgas USA LLC by increasing the rate for liquid oxygen to \$0.698 per hundred cubic feet for a term of 1 year.
3. Approve amending the chemical supplier agreement with DPC Industries, Inc. by increasing the rate for chlorine to \$0.731 per pound or \$1,462 per 1-ton container plus \$5.40 per container for a term of 3 months.
4. Approve contract Change Order 4 with PEI Wyoming to allow 146 additional working days before May 1, 2023, to complete the Sherard Hydroelectric Generation Facility Project.
5. Approve contract Amendment Number 3 with Stantec Consulting Service Inc. in the amount of \$163,885.50, to complete the design and construction management services for the Sherard Hydroelectric Generation Facility Project, and approval of a budget transfer of \$60,000 as presented.
6. Approve and award the Aerial Electromagnetic Survey Phase II project to SkyTEM in the amount of \$124,800.
7. Approve the quote for the SL-RAT Sewer Line Assessment Project in the amount of \$183,730.00 to R.H. Borden and authorize the Director to sign the Professional Services Agreement.
8. Approve reimbursement payment of \$236,563.49 and retainage release of \$194,049.80 to Tru-Grit for the Allison Draw South Interceptor Project.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc.

3. REPORTS (Informational items only)

- A. Director
 - 1. Report
 - 2.
- B. Administration
 - 1. Manager's Report
 - a. Water Conservation Report
 - 2.
- C. Engineering & Water Resources
 - 1. Manager's Report
 - 2.
- D. Human Resources
 - 1. Manager's Report
 - 2.
- E. Operations & Maintenance
 - 1. Manager's Report
 - 2.
- F. Water Reclamation
 - 1. Manager's Report
 - 2.
- G. Water Treatment
 - 1. Manager's Report
 - 2.

4. OTHER BUSINESS

- A.

5. EXECUTIVE SESSION

- A. Legal Matters:
 - 1.
 - 2.
- B. Real Estate:
 - 1.
 - 2.
- C. Personnel Matters:
 - 1.
 - 2.