

AGENDA FOR BOARD MEETING
 City of Cheyenne Board of Public Utilities
 Monday, August 15, 2022
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Clint Bassett
Matthew Pope	Matt Buelow
John Edwards	Kathy Kellner
Allan Cunningham	Frank Strong
Keith Zabka	Doug Calhoun
Brad Brooks	Erin Lamb
Brad Bowen	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
 July 18, 2022 — Regular Meeting
 Voucher List for Approval
 Financial and Supplementary
 Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- CA
1. Approve the Minutes of the Regular Board Meeting held July 18, 2022
 2. Sign the Minutes of the Regular Board Meeting held July 18, 2022
 3. Announcement of upcoming Regular Board Meeting: Monday, September 19, 2022
 4. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

- 1.

D. Old Business:

- 1.

E. Financials:

1. Financial Statements as of Month-end July 31, 2022
2. Vouchers:

07/29/2022	\$ 509,305.73	Utilities & Refunds
07/29/2022	\$ 572,764.85	Payroll
08/15/2022	\$498,037.32	Vouchers
3. Investments of Cash: – 07/01/2022-07/31/2022
None

Staff’s recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approve listed items as salvage items and allow items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage.
- CA 2. Approve modifications to the Work Safety Toe Boot Allowance Purchasing Policy as presented.
3. Approve a resolution authorizing submission of an application to the Wyoming state loan and investment board for a grant from the water & sewer ARPA grant program for the Water Reclamation Facilities (WRF) hydraulic capacity project (project) in the amount of \$2,294,000.00 and authorizing the director of the board of public utilities to execute the application and all related documents.
4. Approve a resolution authorizing submission of an application to the state loan and investment board for a grant through water and sewer ARPA grant program funding for the north city zone improvements project (project) in the amount of \$3,927,097.00 and authorizing the director of the board of public utilities to execute the application and all related documents.
5. Approve the Director to sign the Outside User Agreement with US Gold, contingent on the following: (1) City of Cheyenne City Council Approval. (2) Approval of reviewing agencies. (3) Agreement on SDF and water rates. (4) Agreement of abandonment of water tap at the end of the project, approximately 12 years.
6. Approve the Director to execute the Agreement for Rendering Services (ARS) between BOPU and WYDOT, upon approval by BOPU attorney, to complete design and construction of water main adjustments along US-30 as part of WYDOT N561041 Project and a transfer \$20,000 from FY21 Water Improvements (199.9220.84081) to a new account for the US Highway 30 Water Improvements.
7. Staff recommends that the Board award the Safety of Dams Services Project Design to Schnabel Engineering in the amount of \$121,600 for the FY23 inspections and proposed Fees by fiscal year as presented.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc.

3. REPORTS (Informational items only)

- A. Director
 - 1. Report
 - 2.
- B. Administration
 - 1. Manager's Report
 - a. Water Conservation Report
 - 2.
- C. Engineering & Water Resources
 - 1. Manager's Report
 - 2.
- D. Human Resources
 - 1. Manager's Report
 - 2.
- E. Operations & Maintenance
 - 1. Manager's Report
 - 2.
- F. Water Reclamation
 - 1. Manager's Report
 - 2.
- G. Water Treatment
 - 1. Manager's Report
 - 2.

4. OTHER BUSINESS

- A. Presentation – Tim Rogers and Mark Lux, Black Hills Energy

5. EXECUTIVE SESSION

- A. Legal Matters:
 - 1. Possible Litigation Matters
 - 2.
- B. Real Estate:
 - 1.
 - 2.
- C. Personnel Matters:
 - 1.
 - 2.