

AGENDA FOR BOARD MEETING  
 City of Cheyenne Board of Public Utilities  
 Monday, September 19, 2022  
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building  
1<sup>st</sup> Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming  
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Clint Bassett
Matthew Pope	Matt Buelow
John Edwards	Kathy Kellner
Allan Cunningham	Frank Strong
Keith Zabka	Doug Calhoun
Brad Brooks	Erin Lamb
Brad Bowen	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:  
 August 15, 2022 — Regular Meeting  
 September 7, 2022 – Special Meeting  
 Voucher List for Approval  
 Financial and Supplementary  
 Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- |    |  |
|----|--|
| CA | 1. Approve the Minutes of the Regular Board Meeting held August 15, 2022           |
| CA | 2. Approve the Minutes of the Special Board Meeting held September 7, 2022         |
|    | 3. Sign the Minutes of the Regular Board Meeting held August 15, 2022              |
|    | 4. Sign the Minutes of the Special Board Meeting held September 7, 2022            |
|    | 5. Announcement of upcoming Regular Board Meeting: Monday, October 17, 2022        |
|    | 6. Announcement of upcoming Quarterly Employee Meeting: Thursday, October 20, 2022 |
|    | 7. Announcement of upcoming Work Session: Monday, October 24, 2022                 |
|    | 8. Introduction of Attendees at the Meeting  |

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end August 31, 2022
2. Vouchers:
 

08/31/2022	\$ 1,051,465.38	Utilities & Refunds
08/31/2022	\$ 567,463.27	Payroll
09/19/2022	\$ 180,474.48	Vouchers
3. Investments of Cash: – 08/01/2022-08/31/2022
 

		Transfer from ANB To
08/19/2022	\$1,000,000.00	WyoStar I

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approve listed items as salvage items and allow items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage.
- CA 2. Approve amending the contract with DPC Industries Inc. for chlorine to a rate of \$0.7985 per pound for a term of 3 months.
- CA 3. Approve amending the contract with Harcros Chemicals Inc. for soda ash at a rate of \$0.247 per pound.
- CA 4. Approve amending the contract with Thatcher Company, Inc. for soda ash to a rate of \$0.25 per pound for a term of 3 months.
- 5. Approve the Director to sign the Purchase Agreement with Gold King Corp.
- 6. Approve a resolution re-appropriating funds from FY22 budget to FY23 budget for the Water and Sewer Enterprise funds budget.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc.

3. REPORTS (Informational items only)

- A. Director
  - 1. Report
  - 2.
- B. Administration
  - 1. Manager's Report
    - a. Water Conservation Report
  - 2.
- C. Engineering & Water Resources
  - 1. Manager's Report
  - 2.

- D. Human Resources
  - 1. Manager's Report
  - 2.
- E. Operations & Maintenance
  - 1. Manager's Report
  - 2.
- F. Water Reclamation
  - 1. Manager's Report
  - 2.
- G. Water Treatment
  - 1. Manager's Report
  - 2.

4. OTHER BUSINESS

A.

5. EXECUTIVE SESSION

- A. Legal Matters:
  - 1.
  - 2.
- B. Real Estate:
  - 1.
  - 2.
- C. Personnel Matters:
  - 1.
  - 2.