

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Tuesday, January 17, 2023
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
2:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Clint Bassett
Matthew Pope	Matt Buelow
John Edwards	Kathy Kellner
Allan Cunningham	Frank Strong
Keith Zabka	Doug Calhoun
Brad Brooks	Erin Lamb
Brad Bowen	Elizabeth Lance

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
December 19, 2022 — Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

- A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)
- B. Minutes/Meetings/Proclamations/Presentations:
CA
1. Approve the Minutes of the Regular Board Meeting held December 19, 2022
 2. Sign the Minutes of the Regular Board Meeting held December 19, 2022
 3. Announcement of upcoming Quarterly Employee Meeting: Thursday, January 19, 2023
 4. Announcement of upcoming Leadership Training: Thursday, February 2, 2023
 5. Announcement of upcoming Regular Board Meeting: **Tuesday**, February 21, 2023
 6. Introduction of Attendees at the Meeting
- C. Comments from Mayor/City Council
- 1.
- D. Old Business:
- 1.
- E. Financials:
1. Financial Statements as of Month-end December 31, 2022
 2. Vouchers
 3. Investments of Cash: – 12/01/2022-12/31/2022
None

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approve amending the contract with DPC Industries Inc. for chlorine gas for an additional three (3) months.
- CA 2. Approve amending the chemical supplier agreement with Chemtrade for ferric sulfate for an additional three (3) months and increased rate of \$0.227 per pound.
- CA 3. Approve amending the chemical supplier agreement with Thatcher for soda ash for an additional three (3) months and increased rate of \$0.29 per pound.
- 4. Approve applying for funding not to exceed \$3.1 Million, the included resolution, and associated budget transfers as presented.
- 5. Postpone approval of the outside user agreement for Ironhorse, LP until the City completes their economic analysis study to determine how this project can move forward, if annexation will be required, and the County Commission approve lots smaller than 2.5 acres.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc.

3. REPORTS (Informational items only)

- A. Director
 - 1. Report
 - 2.
- B. Administration
 - 1. Manager's Report
 - a. Water Conservation Report
 - 2.
- C. Engineering & Water Resources
 - 1. Manager's Report
 - 2.
- D. Human Resources
 - 1. Manager's Report
 - 2.
- E. Operations & Maintenance
 - 1. Manager's Report
 - 2.

- F. Water Reclamation
 - 1. Manager's Report
 - 2.

- G. Water Treatment
 - 1. Manager's Report
 - 2.

4. OTHER BUSINESS

- A. Self-Funded Insurance Presentation – NOVO Benefits

5. EXECUTIVE SESSION

- A. Legal Matters:
 - 1.
 - 2.

- B. Real Estate:
 - 1.
 - 2.

- C. Personnel Matters:
 - 1.
 - 2.