

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, March 20, 2023
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	David Cole, Capital Projects Engineer II
Matthew Pope, Secretary	Sarah Bargsten, Water Conservation Specialist
Keith Zabka, Member	Erin Lamb, Administrative/Public Affairs
Allan Cunningham, Member	Vicki Dowdy, Compliance Supervisor
John Edwards, Member	Nathaniel Kaufold, IPP Coordinator
Brad Brooks, Director	Jacob Ward, IPP Specialist
Brad Bowen, Administration Manager	Nick Dennis, WT Plant O&M Supervisor
Matt Buelow, Water Reclamation Manager	Dr. Mark Rinne, City Council Member
Clint Bassett, Water Treatment Manager	Elizabeth Lance, Board Attorney
Doug Calhoun, Operations & Maintenance Manager	Loren Eldridge-Looker, TriHydro
Frank Strong, Eng. & Water Resources Manager	Jay Ligocki, TriHydro
Bryce Dorr, Capital Projects Supervisor	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held February 21, 2023.

The Board approved the financial statements for month-end February 28, 2023, as presented. The Board approved the vouchers for payment.

The Board approved the Director to sign an updated engagement letter & fee agreement with Lance & Hall Attorneys at Law dated February 28, 2023, to provide Legal Counsel services at the established rates.

The Board approved the Director to sign the legal services letter with The Burrton Firm P.C. dated March 10, 2023, to provide Legal Counsel services for water matters at the established rates.

The Board approved implementation of the 2023 Watering Schedule as presented.

The Board approved the Professional Services Agreement for Geosyntec Consultants in the amount of \$80,000 and authorize the Director to sign.

The Board approved and awarded the Sun Valley Pressure Zone Expansion Project to Aztec Construction in the amount of \$1,296,500.00, along with the associated budget transfers as presented.

The Board approved the reallocation of funding from the Dell Range project, as presented.

The Board approved Change Order No. 1 to CB&I for the stiffened dome reducing the agreement by \$342,000.00. The revised agreement is \$6,653,999.99.

The Board approved and awarded the Filter Backwash Pump Replacement project to Water Technology Group in the amount of \$208,203.56 and approve associated budget transfers as presented.

The Board meeting adjourned into Executive Session at approximately 4:45 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii)(Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

The Board meeting Executive Session adjourned at approximately 5:15 p.m.

PRELIMINARY – UNDER IN-HOUSE REVIEW