

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, April 17, 2023
PAGE 1

The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Doug Calhoun, Operations & Maintenance Manager
Keith Zabka, Member	Bryce Dorr, Capital Projects Supervisor
John Edwards, Member	Erin Lamb, Administrative/Public Affairs
Brad Brooks, Director	Elizabeth Lance, Board Attorney
Brad Bowen, Administration Manager	Jordan Evans, LCGIS Coordinator
Matt Buelow, Water Reclamation Manager	Jay Ligocki, TriHydro
Clint Bassett, Water Treatment Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held March 20, 2023.
- The minutes of the FY24 Budget Work Session held April 3, 2023.
- Amending the chemical supplier agreement with Chemtrade for ferric sulfate for an additional three (3) months at the current rate of \$0.227 per pound.
- Amending the contract with DPC Industries Inc. for chlorine gas for an additional three (3) months at the current rate of \$0.7985 per pound or \$1,597 per ton.
- The Director to sign the MOU with CLCGISC, granting the BOPU access to the resources available from the ESRI Small Municipal and County Government Enterprise Agreement.

The Board approved the financial statements for month-end March 31, 2023, as presented. The Board approved the vouchers for payment.

The Board approved applying for funding not to exceed \$400,000 and the associated resolution.

The Board approved changes to the competitive bidding/quotes approval limit within the Board's Purchasing Policy which comply with the newly approved *Improvement Contract Requirements-Amendment (SF0164)*: Amended requirements for contracts and purchases of public improvements.

The Board approved the Director to sign the agreement for Lease of Water for Exchange between PacifiCorp and Cheyenne Board of Public Utilities.

The Board approved the Director to sign the SCIA for the City of Cheyenne Board of Public Utilities - Little Snake Basin via Seminoe Reservoir and Glendo Reservoir Project subject to UCRC, Wyoming States Engineers Office, and Board Attorney approval.

The Board approved transfers from WRF Hydraulic Capacity to facilitate the purchases of the needed bio-solids equipment, leaving \$306,000.00 for the improvements at the Crow Creek Water Reclamation Facility.

The Board rejected Change Order Number One for the Dual Fuel Conversion Sherard Generator.

The Board meeting adjourned into Executive Session at approximately 4:05 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

The Board meeting Executive Session adjourned at approximately 4:20 p.m.

PRELIMINARY – UNDER IN-HOUSE REVIEW