

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, May 15, 2023
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Bryce Dorr, Capital Projects Supervisor
Matthew Pope, Secretary	Billie Knifong, Accounting Supervisor
Keith Zabka, Member	Erin Lamb, Administrative/Public Affairs
John Edwards, Member	David Cole, Capital Projects Engineer II
Allan Cunningham, Member	Brett Davis, Capital Projects Engineer I
Brad Brooks, Director	Elizabeth Lance, Board Attorney
Brad Bowen, Administration Manager	Keith Burron, The Burron Firm
Frank Strong, Eng. & Water Resources Manager	Dr. Mark Rinne, City Council
Matt Buelow, Water Reclamation Manager	Jay Ligocki, TriHydro
Clint Bassett, Water Treatment Manager	Jerry Cowley, WY Game & Fish Department
Doug Calhoun, Operations & Maintenance Manager	Michael White, Citizen
Kathy Kellner, Human Resources Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held April 17, 2023.
- The minutes of the Special Board Meeting held April 24, 2023.

The Board approved the financial statements for month-end April 30, 2023, as presented. The Board approved the vouchers for payment.

The Board approved and awarded FY2023 Sewer Rehab bid schedules A & D to Rocky Mountain Sand & Gravel in the amount of \$775,261.00. The Board approved and award FY2023 Sewer Rehab bid schedule C to Mechanical Systems, Inc. In the amount of \$1,517,897.00. The total award and project construction cost is \$2,293,158.00.

The Board approved the discharge, and to extinguish accounts listed, from accounts receivable in the amount of \$79,185.43 as presented.

The Board approved the MOU between the Wyoming Game and Fish Commission and the City of Cheyenne Board of Public Utilities and authorized the Director to sign the MOU to continue the John and Annie Woodhouse Wildlife Habitat Management Area pending BOPU's legal review and approval as to form.

The Board approved Change Order Number One for the Dual Fuel Conversion Sherard Generator, removing load testing from the scope of services and reducing the cost from \$92,400 to \$84,400.

The Board approved purchase of water filter pitchers for customers with lead service line components and associated budget transfer of \$30,000.

The Board approved a new position titled Billing and Accounting Specialist to be placed at Grade Level 24 in Non-Exempt pay plan and to increase Board staffing by .5 FTE.

The Board approved the award to Knife River, for city Bid# E-23-23, for aggregate in the amount of \$8.00 per ton for a total of \$48,000, subject to

PRELIMINARY – UNDER IN-HOUSE REVIEW

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governing body approval.

The Board meeting adjourned into Executive Session at approximately 4:00 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a) (iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

The Board meeting Executive Session adjourned at approximately 4:30 p.m.