

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, July 17, 2023
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

Mary Guthrie	Frank Strong
Matthew Pope	Clint Bassett
John Edwards	Kathy Kellner
Keith Zabka	Todd Hepworth
Allan Cunningham	Erin Lamb
Brad Brooks	Elizabeth Lance
Brad Bowen	

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
June 20, 2023 – Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. CA Minutes/Meetings/Proclamations/Presentations:

1. Approve the Minutes of the Regular Board Meeting held June 20, 2023
2. Sign the Minutes of the Regular Board Meeting held June 20, 2023
3. Announcement of the upcoming Regular Board Meeting: Monday, August 21, 2023
4. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end June 30, 2023
2. Vouchers
3. Investments of Cash: – 06/01/2023-06/30/2023
None

Staff's recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

1. Deny the request from St. Mary for a 50% discount rate for recycled water use at the Olivet Cemetery.
2. Approve Amendment number eight with NOVO Benefits.
3. Approve and award the base bid and alternate 1 of the re-bid for the DCWRF Heat Exchanger Replacement Project to RN Civil Construction in the amount of \$771,000.00.
4. Approve and award the WR-05-23-Tractor bid to 21st Century Equipment in the amount of \$369,807.58.
5. Approve and award the FY2024 Water Rehab Project Design to Inberg-Miller Engineers in the amount of \$140,080.00.
6. Approve the concept of the MOU and direct staff to move forward on the MOU.

2. PROJECTS (Informational items only)

- A. Release of Retainage Status
- B. Report on Agreements, Contracts, Easements, Assignments, Licenses, Etc.

3. REPORTS (Informational items only)

- A. Director
 1. Report
 - 2.
- B. Administration
 1. Manager's Report
 - 2.
- C. Engineering & Water Resources
 1. Manager's Report
 - 2.
- D. Human Resources
 1. Manager's Report
 - 2.
- E. Operations & Maintenance
 1. Manager's Report
 - 2.

- F. Water Reclamation
 - 1. Manager's Report
 - 2.

- G. Water Treatment
 - 1. Manager's Report
 - 2.

4. OTHER BUSINESS

A.

5. EXECUTIVE SESSION

- A. Legal Matters:
 - 1.
 - 2.

- B. Real Estate:
 - 1.
 - 2.

- C. Personnel Matters:
 - 1.
 - 2.