

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
Monday, August 21, 2023  
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1<sup>st</sup> Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Todd Hepworth, Operations & Maintenance Manager
Matthew Pope, Secretary	Kathy Kellner, Human Resources Manager
Keith Zabka, Member	Bryce Dorr, Capital Projects Supervisor
John Edwards, Member	Vicki Dowdy, Compliance Supervisor
Allan Cunningham, Member	Nathaniel Kaufhold, IPP Coordinator
Brad Brooks, Director	Jacob Ward, IPP Specialist
Frank Strong, Eng. & Water Resources Manager	Erin Lamb, Administrative/Public Affairs
Clint Bassett, Water Treatment Manager	Elizabeth Lance, Board Attorney
Brad Bowen, Administration Manager	Dr. Mark Rinne, City Council
Matt Buelow, Water Reclamation Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held July 17, 2023.
- Amending the contract with DPC Industries Inc. for chlorine gas extending the term until December 31, 2023, and increasing the price to \$1.00 per pound.
- The director to sign the chemical supplier agreement with Thatcher for ferric sulfate at the rate of \$0.20 per pound and a term through January 15, 2024.
- Amending the existing service agreement with Ameri-Tech HVAC Service by extending the contract term for one year at \$28,500.
- Entering into a service agreement with Thermo Electron North America LLC, pending legal approval, for maintenance services on the IC and ICP-MS for \$37,029.
- An agreement between the BOPU and the Wyoming Department of Health.
- Listed items as salvage items and allow items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage.
- A Common Services Agreement with Robert Lett, current owner of Lot 6, Block 1014 Capital Heights Addition.

The Board approved the financial statements for month-end July 31, 2023, as presented. The Board approved the vouchers for payment.

The Board approved the MOU with the Wyoming Office of State Lands and Investments, Forestry Division for \$100,000 of tree thinning work near Rob Roy Reservoir pending BOPU's legal review and approval as to form.

The Board approved revisions to the Chapter 13.20 Public Services-Wastewater Treatment and Disposal Chapter Revision subject to final approval by the City Governing Body and the EPA after their public comment period.

The Board approved titling current position IPP Specialist 1, approve IPP Specialist 2 position, and promoting current Industrial Pretreatment Specialist to Industrial Pretreatment Specialist 2.

The Board approved the Director and Board Attorney to send to the District, the new South Cheyenne Water and Sewer District Combined Water and Sewer Agreement and begin discussion and negotiations with the District to finalize the agreement.

The Board meeting adjourned at approximately 4:45 p.m.