

Board of Public Utilities

Cheyenne Water and Sewer Departments

2416 Snyder Ave P.O. Box 1469 (mailing) Cheyenne, Wyoming 82003 Phone (307) 637-6460 www.cheyennebopu.org

STANDARD OPERATING PROCEDURE FOR LICENSURE TO HAUL NON HAZARDOUS LIQUID WASTE IN LARAMIE COUNTY

	LIQUID WASTE IN LARAMIE COUNTY
1.	Complete requirements of the Environmental Health Department:
	100 Central Avenue Room 201 Cheyenne, WY 82001 307-633-4090
	Signature of Environmental Health Representative:
	Printed Name and Title of Environmental Health Representative:
2.	After fulfilling requirements listed under #1 above and obtaining appropriate signature, return this signed form to:
	Administration Building 2416 Snyder Avenue Cheyenne, WY 82003-1469 Contact: Billie Knifong, Customer Service Supervisor 307-637-6447
	Sign the Water and Sewer Department Sewer Dump Permit Contract
	Billing method (check one): account dump tickets
	Signature of Customer Service Supervisor:
	"S" number assigned:
	

3.		uirements listed under #2 above and obtaining appropriatenis signed form to:
	8911 Campstool I Cheyenne, WY 82	
Rep	resentative Initial:	Complete and sign Waste Hauler Information Sheet
		Review and sign "Hauled Septage and Grease Trap Waste Operating Procedures"
		Review and obtain current dump rate schedule
		o conduct truck inspection with Industrial Pretreatment Programs r Nathanial Kaufhold 307-635-3163
Rep	resentative Initial:	"S" number and business name must be displayed on side of truck in accordance with "Hauled Septage and Grease Trap Waste Operating Procedures"
		Functional sight glass or other approved device to allow a visual check of tank volume
		Tank volume verification check at Dry Creek WRF
		Tank volume displayed on side of tank
		Submit copies of Material Safety Data Sheets (MSDS) for chemicals used in portable toilets
		Copy of insurance certificate indicating amount and type of liability insurance

Only after all items listed in this operating procedure are complete and signed will the hauler be authorized to discharge to the Board of Public Utilities Water Reclamation Facilities.