

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
Monday, September 18, 2023  
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1<sup>st</sup> Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Mary Guthrie, President	Todd Hepworth, Operations & Maintenance Manager
Keith Zabka, Member	Kathy Kellner, Human Resources Manager
John Edwards, Member	Bryce Dorr, Capital Projects Supervisor
Allan Cunningham, Member	David Cole, Capital Projects Engineer II
Brad Brooks, Director	Erin Lamb, Administrative/Public Affairs
Frank Strong, Eng. & Water Resources Manager	Elizabeth Lance, Attorney, Lance & Hall
Clint Bassett, Water Treatment Manager	Toni Hartzel, Lance & Hall
Brad Bowen, Administration Manager	Jay Ligocki, TriHydro
Matt Buelow, Water Reclamation Manager	

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held August 21, 2023.

The Board approved the financial statements for month-end August 31, 2023, as presented. The Board approved the vouchers for payment.

The Board approved a resolution re-appropriating funds from FY23 budget to FY24 budget for the Water and Sewer Enterprise fund budgets as presented.

The Board approved the 2023 Sewer Rehab Project change order with MSI in the amount of \$15,000.00 to compensate the contractor for the additional work.

The Board approved the 2023 Sewer Rehab project change order with Rocky Mountain Sand & Gravel in the amount of \$54,733.00 to compensate the contractor for the additional work.

The Board approved and awarded the Jetting Trucks Bid (O&M 01-24) to Floyds Truck Center in the amount of \$939,446.00 for the purchase of 2025 Freightliner 114sd w/Vactor as specified in Bid OM 01-24 with trade of vehicles C33, C35 and C36.

The Board approved the binding and subsequent payment for the City of Cheyenne as respects to Water Facility easement with the U.S. Department of Agriculture, Forest Service; Special liability insurance program for FY 2024.

The Board meeting adjourned into Executive Session at approximately 3:45pm to discuss personnel matters under Wyoming State Statutes W.S. 16-4-405 (a) (ii) (Consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session the governing body may deliberate on its decision in executive sessions.) No action was taken during or following Executive Session.

The Board meeting Executive Session adjourned at approximately 4:15 p.m.