

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Monday, November 20, 2023
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President	Kathy Kellner, Human Resources Manager
Keith Zabka, Secretary	Bryce Dorr, Capital Projects Supervisor
Mary Guthrie, Member	Casey Whitman, Source of Supply Supervisor
John Edwards, Member	Brett Davis, Capital Projects Engineer I
Jeff Fassett, Member	Erin Lamb, Administrative/Public Affairs
Brad Brooks, Director	Elizabeth Lance, Attorney, Lance & Hall
Brad Bowen, Administration Manager	Dr. Mark Rinne, Cheyenne City Council
Matt Buelow, Water Reclamation Manager	Kris Jones, City Clerk
Frank Strong, Eng. & Water Resources Manager	Jennifer Russell, DWSRF
Todd Hepworth, Operations & Maintenance Manager	Loren Eldgridge-Looker, TriHydro

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held October 16, 2023.

The Board approved the financial statements for month-end October 31, 2023, as presented. The Board approved the vouchers for payment.

The Board approved the Director to sign the System Conservation Implementation Agreement with UCRC for the Lease of Water for Exchange between PacifiCorp and BOPU upon SCPP Award, Attorney preparation, review, and approval.

The Board approved the Director to sign the System Conservation Implementation Agreement with UCRC for the Lease of Water for Exchange between CAID and BOPU upon SCPP Award, Attorney preparation, review, and approval.

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The Board approved the Director to sign the Agreement for the Lease of Water for Exchange between CAID and BOPU upon SCPP Award, Attorney preparation, review, and approval.

The Board approved request to move CSR 1, CSR 2 and Leads up one Grade Level from where the positions are currently at and give each staff member a 5% or minimum of the new range, whichever is more, pay increase, effective in December payroll.

The Board approved the Director to sign the security camera bid proposals from Skazpro Consulting for the Administration and O&M Parking lots in an estimated amount of \$27,100 and Crystal LOX in the estimated amount of \$34,900.

The Board approved Contract Amendment Number Four with Stantec Consulting Services Inc. for design and construction management on the Sherard Hydroelectric Generation Facility in the amount of \$37,975.48.

The Board approved Change Order Number One with Cahoy Pump Service for the Bell Number 5 Well Rehabilitation Project in the amount of \$15,954.00.

The Board approved Change Order Number One with Cahoy Pump Service for Merritt #8 Well Rehabilitation Project in the amount of \$8,092.25.

PRELIMINARY – UNDER IN-HOUSE REVIEW

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The Board meeting adjourned into Executive Session at approximately 4:10 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 4:30 p.m.

The Regular Board meeting adjourned at approximately 4:30 p.m.