

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****
Tuesday, January 16, 2024
PAGE 1

The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President	Frank Strong, Eng. & Water Resources Manager
Keith Zabka, Secretary	Todd Hepworth, Operations & Maintenance Manager
Mary Guthrie, Member	Kathy Kellner, Human Resources Manager
John Edwards, Member	Bryce Dorr, Capital Projects Supervisor
Jeff Fassett, Member	Elizabeth Lance, Attorney, Lance & Hall
Brad Brooks, Director	Erin Lamb, Admin/Public Affairs Coordinator
Brad Bowen, Administration Manager	Jay Ligocki, Martin/Martin
Matt Buelow, Water Reclamation Manager	Carly-Ann Carruthers, WY State Parks
Clint Bassett, Water Treatment Manager	Cristina Bird, WY State Parks

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held December 18, 2023.
- Approve chemical supplier agreement amendment with PVS DX Inc. for chlorine through March 31, 2024, at \$1.125 per pound.
- Approve chemical supplier agreement with Chemtrade Chemicals for ferric sulfate through March 31, 2024, at \$0.195 per pound.
- Approve chemical supplier agreement with Univar Solutions for soda ash through June 30, 2024, at \$0.21 per pound.

The Board approved the financial statements for month-end December 31, 2023, as presented. The Board approved the vouchers for payment.

The Board approved a 3% cost of living adjustment for all employees effective beginning with the February 2024 payroll period and corresponding budget transfer as presented.

The Regular Board meeting adjourned at approximately 4:30 p.m.