The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President	Clint Bassett, Water Treatment Manager
Keith Zabka, Secretary	Frank Strong, Eng. & Water Resources Manager
Mary Guthrie, Member	Todd Hepworth, Operations & Maintenance Manager
John Edwards, Member	Rocio Tripp, Human Resources Manager
Jeff Fassett, Member	Bryce Dorr, Capital Projects Supervisor
Brad Brooks, Director	Erin Lamb, Admin/Public Affairs Coordinator
Brad Bowen, Administration Manager	Beth Lance, Attorney
Matt Buelow, Water Reclamation Manager	Dr. Mark Rinne, Cheyenne City Council

The Board approved by consent agenda:
- The minutes of the Regular Board Meeting held December 16, 2024.

The Board approved the financial statements for the month-end December 31, 2024, as presented. The Board approved the vouchers for payment.

The Board approved recommended payments for oversize mains related to the Meadowlark Estates project from the corresponding oversize main reimbursement accounts.

The Board approved titling current position of Billing and Accounting Specialist to Billing and Accounting Specialist-1, and approve a new position titled, Billing and Accounting Specialist-2 as presented.

The Board meeting adjourned into Executive Session at approximately 4:25 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii)(Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 4:45 p.m.

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PRELIMINARY – UNDER IN-HOUSE REVIEW