

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***  
Tuesday, February 18, 2025  
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Allan Cunningham, President  
Keith Zabka, Secretary  
Mary Guthrie, Member  
John Edwards, Member  
Jeff Fassett, Member  
Brad Brooks, Director  
Brad Bowen, Administration Manager  
Matt Buelow, Water Reclamation Manager  
Clint Bassett, Water Treatment Manager  
Frank Strong, Eng. & Water Resources Manager

Todd Hepworth, Operations & Maintenance Manager  
Rocio Tripp, Human Resources Manager  
Bryce Dorr, Capital Projects Supervisor  
David Cole, Capital Projects Engineer II  
Erin Lamb, Admin/Public Affairs Coordinator  
Tonia Carter, Human Resources Generalist  
Noah Dayton, Water Resources Specialist  
Beth Lance, Attorney  
Loren Eldridge-Looker, TriHydro

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held January 21, 2025.
- The Director to sign the Common Sewer Services Agreement with Wal-Mart Stores East, Limited Partnership (426 Logistics Drive) contingent on approval by the Board's attorney.
- The final deductive change order in the amount of \$130,130.45 and release retainage to Aztec Construction Co., Inc. in the amount of \$102,854.13 for the FY2024 Water Rehab project, subject to successful completion of W.S. 6-6-116 advertisement period.

The Board approved the financial statements for the month-end January 31, 2025, as presented. The Board approved the vouchers for payment.

The Board approved change order 01 in the amount of \$232,035.00 with Aztec Construction Co., Inc. for the Southwest Dr. Waterline Project.

The Board approved and awarded the purchase of an ICP-MS autosampler pending attorney approval of Terms and Conditions to Thermo Electron North America for \$52,878.89.

The Board meeting adjourned into Executive Session at approximately 4:00 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a) (iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 4:30 p.m.