

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***

Monday, September 15, 2025

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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

John Edwards, President	Nick Dennis, WT Plant Supervisor
Keith Zabka, Secretary	Erin Lamb, Admin/Public Affairs Coordinator
Jeff Fassett, Member	Dr. Mark Rinne, City Council
Mary Guthrie, Member	Elizabeth Lance, BOPU Attorney
Dixie Roberts, Member	Tim Ostic, Firsttier Bank
Brad Brooks, Director	Butch Titlton, PKT Development
Brad Bowen, Administration Manager	Vic Schoenherr, Sunrise Engineering
Matt Buelow, Water Reclamation Manager	TJ Stark, Sunrise Engineering
Todd Hepworth, Operations & Maintenance Manager	Gary Steele, Inberg-Miller Engineers
Rocio Tripp, Human Resources Manager	Brooke Bulgrin, Inberg-Miller Engineers
Clint Bassett, Water Treatment Manager	Brad Emmons, AVI
Bryce Dorr, Capital Projects Supervisor	Pat, Public Attendee

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held on August 18, 2025.
- The listed items as salvage items and allow items to be auctioned or bid per Wyo. Stat. §15-1-112. In the case no bids for any item(s) are received, the item(s) may be disposed of as salvage.
- Entering into a service agreement with Thermo Electron North America LLC for maintenance services on the IC and ICP-MS for \$41,202.

The Board approved the financial statements for the month-end August 31, 2025, as presented. The Board approved the vouchers for payment.

The Board approved the resolution re-appropriating funds for the FY26 Water and Sewer Enterprise fund budgets as presented.

The Board approved and awarded the Basin Cleaner Truck Bid (O&M 01-26) to Floyds Truck Center in the amount of \$497,709.00 for purchase of one 2026 Freightliner 114sd w/Vactor 2100i CB as specified in Bid OM 01-26.

The Board approved and awarded the FY2026 Water Rehab Project Design to Inberg-Miller Engineers in the amount not to exceed \$488,630.00 and approved recommendation that the Director enter into a PSA pending approval of legal counsel of the PSA as to form.

The Board approved and awarded the FY2026 Sewer Rehab Project Design to Sunrise Engineering in the amount not to exceed \$176,000.00 and approved recommendation that the Director enter into a PSA pending approval of legal counsel of the PSA as to form.

The Board approved Change Order No. 1 to Aztec Construction Company. The revised construction contract price is \$4,625,841.00, the Substantial Completion date remains November 20, 2026 and the Final Completion date remains January 15, 2027. Award contingent upon reappropriation approval by the Cheyenne City Council.

**PRELIMINARY – UNDER IN-HOUSE REVIEW**

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The Board approved and authorized the Director to enter into an agreement for the Dell Range Waterline Replacement Project with the MSI/Sunrise team in an amount not to exceed \$236,300.00.

The Board approved the purchase of cationic polymer from Brenntag Pacific at \$1.043 per pound and \$408 in fuel surcharges and \$25 in insurance charges.

The Board meeting adjourned at approximately 5:15 p.m.