

BOARD OF PUBLIC UTILITIES  
CITY OF CHEYENNE, WYOMING  
**\*\*SUMMARY OF BOARD MEETING\*\***

Tuesday, January 20, 2026

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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

John Edwards, President

Keith Zabka, Secretary

Jeff Fassett, Member

Mary Guthrie, Member

Dixie Roberts, Member

Brad Brooks, Director

Brad Bowen, Administration Manager

Clint Bassett, Water Treatment Manager

Matt Buelow, Water Reclamation Manager

Todd Hepworth, Operations & Maintenance Manager

Frank Strong, Eng. & Water Resource Manager

Rocio Tripp, Human Resources Manager

Bryce Dorr, Capital Projects Supervisor

Vicki Dowdy, Compliance Supervisor

Brett Davis, Capital Projects Engineer

Erin Lamb, Admin/Public Affairs Coordinator

Josh Salyards, WT Lead Maintenance Operator

Nate Whittemore, IPP Coordinator

Elizabeth Lance, BOPU Attorney

Dr. Mark Rinne, Cheyenne City Council

Hui Thurston, TriHydro

TJ Stark, Sunrise Engineering

Vic Schoenherr, Sunrise Engineering

Brian Kelleher, McDonald Farms

Thomas Fatland, McDonald Farms

Michael, Public Attendee

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held on December 15, 2025.
- The final balancing change order to decrease the contract amount by \$60,042.00 and release retainage to Mechanical Systems Inc. in the amount of \$60,161.96 for the FY2025 Sewer Rehab project, subject to successful completion of W.S. 16-6-116 advertisement period.

The Board approved the financial statements for the month-end December 31, 2025, as presented. The Board approved the vouchers for payment.

The Board approved and authorized the purchase of a 2019 Genie GTH-5519 from United Rentals in the amount of \$49,875.

The Board approved the release of the requested retention for the completed work in an amount totaling \$112,132.00, subject to the successful completion of the W.S.16-6-116 advertisement period.

The Board approved the acceptance of the U.S. Department of Homeland Security Grant as presented and allow the Director to sign the agreement following Governing Body approval.

The Board approved and awarded the Sludge Collector Replacement Project to Strobel Energy Group in the amount of \$997,652.98 and approve the associated budget transfer as presented.

The Board meeting adjourned into Executive Session at approximately 5:00 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a)(iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 5:30 p.m.

The Regular Board meeting adjourned at approximately 5:30 p.m.