

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****BOARD MEETING MINUTES****
Tuesday, February 17, 2026
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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Due to network issues, zoom was not available. The Board Meeting was recorded onsite.

Present were:

John Edwards, President	Todd Hepworth, Operations & Maintenance Manager
Keith Zabka, Secretary	Frank Strong, Eng. & Water Resource Manager
Jeff Fassett, Member	Rocio Tripp, Human Resources Manager
Mary Guthrie, Member	Bryce Dorr, Capital Projects Supervisor
Dixie Roberts, Member	Vicki Dowdy, Compliance Supervisor
Brad Brooks, Director	David Cole, Capital Projects Engineer II
Brad Bowen, Administration Manager	Elizabeth Lance, BOPU Attorney
Clint Bassett, Water Treatment Manager	Dr. Mark Rinne, Cheyenne City Council
Matt Buelow, Water Reclamation Manager	Vic Schoenherr, Sunrise Engineering

The regular board meeting for the Board of Public Utilities was called to order by John Edwards, President, at approximately 3:00 p.m. Tuesday, February 17, 2026.

Mr. Edwards noted the first item on the agenda was the consent agenda (CA) and asked if anyone requested that a CA item be removed. Mr. Edwards called for a motion to approve the items on CA. Mary Guthrie moved and Dixie Roberts seconded approval of the items on the CA as presented, including:

- The minutes of the Regular Board Meeting held on January 20, 2026.

Director Brooks announced upcoming meetings, including:

- Regular Board Meeting: Monday, March 16, 2026
- 2026 Water Summit: Thursday, April 2, 2026
- Employee Quarterly Meeting: Thursday, April 16, 2026
- FY27 Budget Work Session w/ City Council: Friday, April 17, 2026
- Regular Board Meeting & FY27 Budget Work Session: Monday, April 20, 2026
- Special Board Meeting: Monday, April 27, 2026

Director Brooks introduced attendees.

City Councilman, Dr. Mark Rinne, addressed the board.

Administration Manager, Brad Bowen, reported on and answered questions regarding the financial statements for the month ending January 31, 2026. A motion was made by Keith Zabka and seconded by Dixie Roberts approving the financial statements for the month ending January 31, 2026. The motion carried. The Board members approved the vouchers presented for payment. There was one (1) investment of cash for the month ending January 31, 2026 in the amount of \$2,000,000.00 to WyoStar I. Warrants of the Board of Public Utilities are signed by Mayor Patrick Collins, Board President John Edwards and Administration Manager Brad Bowen, and authority is given to ANB Bank of Cheyenne, Wyoming to charge these warrants to the proper Board of Public Utilities accounts at this bank.

Capital Projects Engineer II, David Cole, reported on and answered questions regarding the request to approve and authorize the Director to sign a change order for the design-build agreement for the Dell Range Waterline Replacement Project with the MSI/ Sunrise team at the Guaranteed Maximum Price of \$2,914,195, along with the Associated budget transfer as presented. A motion was made by Mary Guthrie and seconded

PRELIMINARY – UNDER IN-HOUSE REVIEW

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by Jeff Fassett to approve and authorize the Director to sign a change order for the design-build agreement for the Dell Range Waterline Replacement Project with the MSI/Sunrise team at the Guaranteed Maximum Price of \$2,914,195, along with the Associated budget transfer as presented. The motion carried.

Water Reclamation Manager, Matt Buelow, reported on and answered questions regarding the request to approve the 2026 local limit study as presented. A motion was made by Dixie Roberts and seconded by Keith Zabka to approve the 2026 local limit study as presented. The motion carried.

Director Brooks reported on and answered questions related to the Director's report.

Mr. Bowen reported on and answered questions related to the Administration Division.

Engineering and Water Resources Manager, Frank Strong, reported on and answered questions related to the Engineering and Water Resources Division.

Human Resources Manager, Rocio Tripp, reported on and answered questions related to the Human Resources Division.

Operations & Maintenance Manager, Todd Hepworth, reported on and answered questions related to the Operations and Maintenance Division.

Mr. Buelow reported on and answered questions related to the Water Reclamation Division.

Water Treatment Manager, Clint Bassett, reported on and answered questions related to the Water Treatment Division.

The Board meeting adjourned into Executive Session at approximately 4:30 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a) (iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 5:00 p.m.

The Regular Board meeting adjourned at approximately 5:00 p.m.

John Edwards, President

Keith Zabka, Secretary