

BOARD OF PUBLIC UTILITIES
CITY OF CHEYENNE, WYOMING
****SUMMARY OF BOARD MEETING****

Monday, March 16, 2026

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The Board of Public Utilities of the City of Cheyenne, Wyoming assembled this day at 3:00 p.m. in the 1st Floor Conference Room of the Timothy E. Wilson Board of Public Utilities' Administration/Engineering Building, 2416 Snyder Avenue, Cheyenne, Wyoming.

Present via In-Person/Electronic Conference were:

Keith Zabka, Secretary	Rocio Tripp, Human Resources Manager
Jeff Fassett, Member	Bryce Dorr, Capital Projects Supervisor
Mary Guthrie, Member	Jeff Forman, GIS Supervisor
Dixie Roberts, Member	Erin Lamb, Admin & Public Affairs
Brad Brooks, Director	Kendall Badgley, Construction Inspector LSL
Brad Bowen, Administration Manager	Brett Davis, Capital Projects Engineer I
Clint Bassett, Water Treatment Manager	Elizabeth Lance, BOPU Attorney
Matt Buelow, Water Reclamation Manager	Pete Laybourn, Cheyenne City Council
Todd Hepworth, Operations & Maintenance Manager	Vic Schoenherr, Sunrise Engineering
Frank Strong, Eng. & Water Resource Manager	Hui Thurston, Trihydro Corp.

The Board approved by consent agenda:

- The minutes of the Regular Board Meeting held on February 17, 2026.
- The director to sign a chemical supplier agreement with Brenntag Pacific, LLC. for cationic polymer with a term through December 31, 2026, and rate of \$1.023 per pound with \$25 insurance fee per delivery and \$408 delivery fee per delivered truck load.
- The director to sign a chemical supplier agreement with Thatcher Company, Inc. for sodium hypochlorite with a term through December 31, 2026, and a rate of \$3.44 per gallon.
- The director to sign a chemical supplier agreement amendment with Airgas USA, LLC. for liquid oxygen at \$0.849 per hundred cubic feet with a delivery fee of \$88.48 per load and call-in fee of \$125 per load, when applicable, with a term ending December 31, 2026.
- The director to sign a chemical supplier agreement with Arq Purification, LLC, with a term through December 31, 2026, and rate of \$ 0.97 per pound.

The Board approved the financial statements for the month-end February 28, 2026, as presented. The Board approved the vouchers for payment.

The Board approved applying for funding not to exceed \$20 Million and upon attorney approval to form, and the associated resolution.

The Board approved Change Order No. 1 to Garney, increasing the North City Improvements - Transmission Mains contract amount by \$117,151.04. The revised contract price is \$4,899,868.04. The Substantial and Final Completion dates remain April 1, 2026 and May 1, 2026, respectively.

The Board approved and awarded FY 2026 Sewer Rehab Project bid to Mechanical Systems, Incorporated in the amount of \$2,278,659.00 with a concurrent budget transfer of \$300,000.00 from the FY2025 Sewer Rehabilitation Project to the FY2026 Sewer Rehabilitation Project.

The Board approved the Director to sign a professional services agreement with McGee, Hearne & Paiz, LLP d/b/a MHP Assurance Services LLP to provide

PRELIMINARY – UNDER IN-HOUSE REVIEW

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financial and compliance auditing services for FY 2026-2028 subject to approval from the City of Cheyenne Governing Body.

The Board meeting adjourned into Executive Session at approximately 4:30 p.m. to discuss possible litigation matters under Wyoming State Statutes W.S. 16-4-405(a) (iii) (Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party.)

No action was taken during Executive Session.

The Board meeting Executive Session adjourned at approximately 5:45 p.m.

The Regular Board meeting adjourned at approximately 5:45 p.m.