

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, August 17, 2026
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN

ATTENDANCE:

John Edwards	Rocio Tripp
Keith Zabka	Todd Hepworth
Mary Guthrie	Matthew Buelow
Jeff Fassett	Clint Bassett
Dixie Roberts	Erin Lamb
Brad Brooks	Elizabeth Lance
Brad Bowen	
Frank Strong	

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
July 20, 2026 – Board Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

A. CONSENT AGENDA: (All agenda items listed with the designation CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. CA Minutes/Meetings/Proclamations/Presentations:

1. Approve the Minutes of the Board Meeting held July 20, 2026
2. Sign the Minutes of the Regular Board Meeting held July 20, 2026
3. Announcement of the following meetings:
 - Regular Board Meeting: Monday, September 21, 2026

4. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end July 31, 2026
2. Vouchers
3. Investments of Cash: – 07/01/2026-07/31/2026

<u>Date</u>	<u>Amount</u>	<u>Investment</u> <u>Portfolio</u>	<u>Description</u>
07/20/26	(\$4,000,000.00)	WyoStar I	Vouchers payable

Staff recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

1. Approve and award FY 2026 Pavement Resurfacing bid to STC Construction, Incorporated in the amount of \$294,557.00. – *Todd Hepworth*
2. Approve and award FY27 OM Roofing Replacement Project bid to Residential Roofing in the amount of \$62,004.71. – *Todd Hepworth*
3. Approve the included items as salvage items and allow items to be auctioned or bid per Wyoming Stat. §15-1-112. In the case no bids for any item(s) are received the item(s) may be disposed of as salvage. – *Todd Hepworth*
4. Approve Change Orders 03, 04, 05, and 06 increasing the North City Improvements – Transmission Mains contract amount by \$216,493.38. The revised contract price is \$5,175,702.87. The Substantial and Final Completion dates are adjusted to May 01, 2026 and June 29, 2026, respectively. Staff also recommend a budget transfer as presented. – *Frank Strong*
5. Approve and authorize the director to sign an Agreement to Provide Services with CGRS, Inc, for the Cathodic Protection System Evaluation for an amount of \$33,584. – *Clint Bassett*
6. Approve and authorize the director to sign a chemical supplier agreement with Thatcher Company, Inc. for cationic polymer Floquat 4410 through December 31, 2026, at \$0.656 per pound. – *Clint Bassett*
7. Approve and authorize a budget transfer of \$12,000 from account Buildings and Structures to account Contractual Services, to cover the cost of the service through June 30, 2027. – *Clint Bassett*
8. Approve the Reclassification of Administrative Support Specialist - Grade of 24 – Non-Exempt Plan to Senior Administrative Specialist- Grade of 25- Non- Exempt plan. – *Rocio Tripp*
9. Approve the Reclassification of GIS Supervisor - Grade of 51 – Exempt Plan to Enterprise GIS & Solutions Supervisor- Grade of 52- Exempt plan. – *Rocio Tripp*
10. Approve the proposed revisions to the On-Call Policy. – *Rocio Tripp*

2. REPORTS (Informational items only)

A. Director

1. Report

- B. Administration
 - 1. Manager's Report
- C. Engineering & Water Resources
 - 1. Manager's Report
- D. Human Resources
 - 1. Manager's Report
- E. Operations & Maintenance
 - 1. Manager's Report
- F. Water Reclamation
 - 1. Manager's Report
- G. Water Treatment
 - 1. Manager's Report

3. OTHER BUSINESS

A.

4. EXECUTIVE SESSION

A. Legal Matters:

- 1.

B. Real Estate:

- 1.

C. Personnel Matters:

- 1.