

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, April 20, 2026
Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN ATTENDANCE:

John Edwards	Rocio Tripp
Keith Zabka	Todd Hepworth
Mary Guthrie	Matthew Buelow
Jeff Fassett	Clint Bassett
Dixie Roberts	Erin Lamb
Brad Brooks	Elizabeth Lance
Brad Bowen	
Frank Strong	

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:
March 16, 2026 – Regular Meeting
Voucher List for Approval
Financial and Supplementary
Statement

1. ITEMS REQUIRING BOARD ACTION

- A. CONSENT AGENDA: (All agenda items listed with the designation of CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)
- B. CA Minutes/Meetings/Proclamations/Presentations:
1. Approve the Minutes of the Regular Board Meeting held March 16, 2026
 2. Sign the Minutes of the Regular Board Meeting held March 16, 2026
 3. Announcement of the following meetings:
 - Special Board Meeting: Monday, April 27, 2026
 - Regular Board Meeting: Monday, May 18, 2026
 4. Introduction of Attendees at the Meeting
- C. Comments from Mayor/City Council
- 1.
- D. Old Business:
- 1.
- E. Financials:
1. Financial Statements as of Month-end March 31, 2026
 2. Vouchers
 3. Investments of Cash: – 03/01/2026-03/31/2026
None

Staff recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

- CA 1. Approve and authorize the director to sign a chemical supplier agreement with Treatment Technology Holding, LLC. for sodium chloride with a term through December 31,2026, and rate of \$0.236 per pound. – *Clint Bassett*
2. Approve a latecomer reimbursement payment of \$333,281.20 to Meadowlark Estates from the Oversize Sewer Mains account, which would trigger an adjustment to the infrastructure reimbursement filed with the City of Cheyenne that will direct all latecomer reimbursement payments to the BOPU. – *Frank Strong*

2. REPORTS (Informational items only)

- A. Director
1. Report
- B. Administration
1. Manager's Report
- C. Engineering & Water Resources
1. Manager's Report
- D. Human Resources
1. Manager's Report
- E. Operations & Maintenance
1. Manager's Report
- F. Water Reclamation
1. Manager's Report
- G. Water Treatment
1. Manager's Report

3. OTHER BUSINESS

- A. FY2027 Budget Work Session

4. EXECUTIVE SESSION

- A. Legal Matters:
1.
- B. Real Estate:
1.
- C. Personnel Matters:
1.