

AGENDA FOR BOARD MEETING
City of Cheyenne Board of Public Utilities
Monday, May 18, 2026

Timothy E. Wilson Board of Public Utilities Administration/Engineering Building
1st Floor Conference Room, 2416 Snyder Avenue, Cheyenne, Wyoming
3:00 p.m.

IN

ATTENDANCE:

John Edwards	Rocio Tripp
Keith Zabka	Todd Hepworth
Mary Guthrie	Matthew Buelow
Jeff Fassett	Clint Bassett
Dixie Roberts	Erin Lamb
Brad Brooks	Elizabeth Lance
Brad Bowen	
Frank Strong	

HEREWITH THE FOLLOWING:

Minutes of Board Meetings Held:

April 17, 2026 – Work Session

April 20, 2026 – Board Meeting

April 27, 2026 – Board Meeting

Voucher List for Approval

Financial and Supplementary

Statement

1. ITEMS REQUIRING BOARD ACTION

- A. CONSENT AGENDA: (All agenda items listed with the designation CA are considered to be routine items by the Board of Public Utilities and will be enacted by one motion. The design of the Consent Agenda is that there will be no separate discussion on these items unless a member of the board so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

B. Minutes/Meetings/Proclamations/Presentations:

- | | |
|----|---|
| CA | 1. Approve the Minutes of the Work Session held April 17, 2026 |
| CA | 2. Approve the Minutes of the Regular Board Meeting held April 20, 2026 |
| CA | 3. Approve the Minutes of the Special Board Meeting held April 27, 2026 |
4. Sign the Minutes of the Work Session held April 17, 2026
 5. Sign the Minutes of the Regular Board Meeting held April 20, 2026
 6. Sign the Minutes of the Special Board Meeting held April 27, 2026
 7. Announcement of the following meetings:
 - Regular Board Meeting: Monday, June 15, 2026

8. Introduction of Attendees at the Meeting

C. Comments from Mayor/City Council

1.

D. Old Business:

1.

E. Financials:

1. Financial Statements as of Month-end April 30, 2026
2. Vouchers
3. Investments of Cash: – 04/01/2026-04/30/2026
None

Staff recommendation is to accept the financial statements as presented and to approve vouchers (included in the Board packet and if necessary distributed via email prior to the Board meeting) and investments of cash.

F. Request Board Action – Approval and Awards:

1. Approve chemical supplier agreement with Harcros Chemicals, inc., for sodium fluosilicate through December 31, 2026, at \$1.55 per pound. – *Nick Dennis*
2. Approve the discharge and extinguishing of the included accounts from accounts receivable in the amount of \$18,317.24 as presented. – *Brad Bowen*
3. Approve Change Order No. 2 to Garney increasing the North City Improvements – Transmission Mains contract amount by \$59,341.45. The revised contract price is \$4,959,209.49. The Substantial and Final Completion dates are adjusted to April 8, 2026 and May 8, 2026, respectively. – *Frank Strong*
4. Approve a contingency-based award of the FY2026 Water Rehab Project to Aztec Construction in the amount of \$9,351,104.00 for Schedules A & B contingent upon City Council approval of the Board's proposed FY27 Budget with a Notice of Award Dated July 1, 2026. Should the City Council not approve the Budget, then the award is limited to Schedule A only. – *Todd Hepworth*

2. REPORTS (Informational items only)

- A. Director
 1. Report
- B. Administration
 1. Manager's Report
- C. Engineering & Water Resources
 1. Manager's Report
- D. Human Resources
 1. Manager's Report
- E. Operations & Maintenance
 1. Manager's Report
- F. Water Reclamation
 1. Manager's Report
- G. Water Treatment
 1. Manager's Report

3. OTHER BUSINESS

A.

4. EXECUTIVE SESSION

A. Legal Matters:

1. Possible Litigation - Tentative

B. Real Estate:

1.

C. Personnel Matters:

1.